Meet in HERO Monday Oct 20th between 12pm – closing to help make decorations

Halloween Party Planning Meeting
10-19-14
9:45am
Absent – Kate and Brylee

1. Miscellaneous - $100

   - Paint Supplies
     - Paint and brushes
     - Buy at Fred Meyer or Costco
       - Nikola looking into
   - Prizes
     - Ribbons for Costume Contest
       - Nikola looking into
     - Gift Cards for Pumpkin Contest
       - Daniel looking into
   - Bowls
     - For candy
     - Buy at Costco
   - Decorations
     - Cobwebs
       - Topacio’s roommate or Fred Meyer/Costco
     - Tarps
       - Floor (painting)
         - Ned looking into
       - Black Plastic
         - Hang from wall/write on
         - Kylan looking into
   - Lights
     - Tea lights
       - Fishing line to hang (floating candles)
       - Buy from Walmart or Fred Meyer
     - Strobe lights
     - Nikola looking into
   - Sign to cover “Ramey Room”
     - Make at HERO

2. Food - $100

   - Candy
     - Buy at Costco
   - Mini Water Bottles
     - Buy at Costco
   - Voodoo Donuts
     - Nikola looking into
3. Pumpkins - $50
   -Buy at Fred Meyers
     -Nikola looking into
4. Publicity
   -Flyers
     -Nikola looking into
   -Signs
     -Make at HERO
       -Everyone
   -Email
     -Nikola
   -Social Media
     -Media RA
       -Nikola
       -Everyone can post/tweet/etc.

5. Other
   -Tables
     -6ft (x3) tables
       -Ned looking into
     -Ramey Room tables
   -Freezer
     -Freeze mini water
       -Ned looking into
   -Speakers
     -Use Ned’s
   -Blue Tape
     -Use Housing’s

ACTION ITEMS

-Ned
   -Tarps
   -Speakers
   -Tables
   -Freezer
     -Meet in HERO between 12pm – closing to help make decorations
     -Find volunteer drivers (with cars) for Wednesday shopping trip

-Kylan
   -Tarps
     -Meet in HERO between 12pm – closing to help make decorations
     -Find volunteer drivers (with cars) for Wednesday shopping trip
-Daniel
  - Gift Cards from Dock Store
  - Meet in HERO between 12pm – closing to help make decorations
  - Find volunteer drivers (with cars) for Wednesday shopping trip

-Nikola
  - Pumpkins
  - Paint supplies
  - Voodoo Donuts
  - Ribbons
  - Lighting
  - Meet in HERO between 12pm – closing to help make decorations
  - Find volunteer drivers (with cars) for Wednesday shopping trip

-Brylee
  - Meet in HERO between 12pm – closing to help make decorations
  - Find volunteer drivers (with cars) for Wednesday shopping trip

-Kate
  - Meet in HERO between 12pm – closing to help make decorations
  - Find volunteer drivers (with cars) for Wednesday shopping trip

-Topacio
  - Meet in HERO between 12pm – closing to help make decorations
  - Find volunteer drivers (with cars) for Wednesday shopping trip